

**CONFIDENTIAL**

MEMORANDUM FOR: Director of Training

VIA: Chief, Intelligence Institute

FROM:   
Orientation Coordinator

25X1

SUBJECT: Course Report: Preparing for Overseas  
Assignment, No. 3-77 (9-10 May 1977),  
and Special Overseas Orientation,  
No. 3-77 (12-13 May 1977)Preparing for Overseas Assignment

1. Preparing for Overseas Assignment (POA) was conducted on 9 and 10 May in the Headquarters Building. The third day, lectures on Department of State's missions and functions, was conducted at the Chamber of Commerce Building.

2. Based on student evaluations, the stated objectives were achieved reasonably well. On a scale of 1 (slight) to 7 (highly satisfactory), they assigned an average rating of 4.41. Approximately 50 percent of the class has served overseas with the Agency, and they were happy to offer suggestions to their classmates. Many of the wives, and in particular a wife of Japanese origin, shared experiences that had enabled them to adapt quickly to living in a new culture. The reason that so many veteran travelers were enrolled in this class was because Training Officers mistakenly believed persons required to take the mandatory Drug Abuse Seminar had to be enrolled in POA of which the Seminar is a part.

Class Evaluations and Recommendations

3. The segments on "Legal Responsibilities" by  and "Living in a New Culture" by  received the highest praise. The small group sessions with the respective support officers were not as successful as in the April class. These area division representatives will be asked to give more specific information on each station in future runnings.

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### Special Overseas Orientation

4. This two-day orientation program was conducted on 12 and 13 May in the Headquarters Building. Due to the influx of overseas rotational assignments at this time of year, this running was oversubscribed and all applicants were accepted. There were no major changes in the course content. Some segments were rearranged on the schedule to ensure a smoother transition from one topic to another.

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[redacted] Office of Medical Services, was on TDY, and the premier of his film, "Dealing with Terrorism," was shown. The film was well received. All questions following the film were answered by other speakers in the program.

### Class Evaluations

5. The majority of the participants indicated that the course objectives were satisfied. On a scale of 1 (slight) to 7 (highly satisfactory), they assigned an average rating of 5.21. One participant, Chief, Instructional Development Branch, Training Services Staff, was in attendance to observe what redundancy, if any, existed between this course and the [redacted] Course taught at [redacted]. His conclusion was that, "The amount of repetition was found to be negligible, considering the different student populations involved." Many participants stated their pleasure in having dependent spouses briefed before going overseas and attending such a program is reassuring for the spouses. No constructive suggestions for additions, deletions, or changes in the course content were offered.

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### Attachments:

- 1 - POA Schedule
- 2 - POA Roster
- 3 - POA End-of-Course Data Sheet
- 4 - POA Evaluations
- 5 - SOO Schedule
- 6 - SOO Roster
- 7 - SOO End-of-Course Data Sheet
- 8 - SOO Evaluations

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Course Report: Preparing for Overseas Assignment, No. 3-77 (9-10 May 1977), and Special Overseas Orientation, No. 3-77 (12-13 May 1977)

FROM:

Orientation Coordinator  
OTR/II/IMB  
926 C of C

EXTENSION

2351

NO.

DATE 27 May 1977

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/IMB  
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5/27

Ref

2.

C/II  
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AM

3.

C/TSS  
826 C of C

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6/7

6/8  
7 June

TR

4.

C/PRS  
1016 C of C

6/8  
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6/8  
5/31

W.D.  
M.D.

5.

DD/OT  
1025 C of C

2 JUN 1977

W.D.

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13 JUN 1977

7 JUN 1977

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11.

Orientation Coordinator

6/13

CR

12.

File

13.

14.

15.

An interesting  
 statistic for both  
 DOA and SUC is  
 that DDS+T had  
 the greatest enrollment  
 (i.e. going overseas) and  
 DOA the least, even  
 less than DDI. AM!